

**BYLAWS**  
**of the Oak Ridge Sportsmen's Association (ORSA)**  
**OAK RIDGE OUTLAWS**

**Approved July 8, 2023**

**Article I, Name**

The name of this organization shall be known as ORSA's OAK RIDGE OUTLAWS.

**ARTICLE II, Purpose**

The Oak Ridge Outlaws are subject to the bylaws of the Oak Ridge Sportsmen's Association and comply with the guidelines of ORSA's Action Pistol Club. The purposes and objectives of this club are:

- (a) To promote firearm safety and friendly competition in a supervised environment as specified by the national parent body, The Single Action Shooting Society (SASS).
- (b) To promote cowboy shooting as family entertainment while maintaining the highest degree of sportsmanship and fair play.

**ARTICLE III, Membership**

Any shooter who is a member of ORSA and has participated in at least one monthly Oak Ridge Outlaw match during the calendar year is considered a full member. Participants in Oak Ridge Outlaw matches who are not ORSA members may also vote provided they qualify as Associate Members of the Oak Ridge Outlaws. Such shooters (and direct family members) qualify for Associate Membership after the shooter's participation as a visitor at least four times at the ORSA range during a calendar year (or make a one-time prepayment of differential in match fees (\$20) at any time). Members have the right to attend and be heard at regularly scheduled meetings of the club. Each member has the right to cast one vote, in person, on any matter put to a vote of the membership. A member may be suspended or expelled from membership by a unanimous vote of the Executive Board, for cause.

**ARTICLE IV, Meetings**

**Annual Meeting of the Membership.**

The annual meeting of the club shall be held during October of each year at a date, time, and place that will be announced by the Executive Board at least one month in advance of the meeting. The purpose of the annual meeting will be to elect new officers; hear the annual report of the Treasurer and Territorial Governor; propose changes regarding policies, rules and Bylaws. (Proposals for changes in policies, rules and bylaws will be discussed and voted on in Executive Board meetings.) If for any reason the annual meeting must be rescheduled, officers will

continue until their successors have been elected. Any rescheduled meeting must be announced at least one month in advance of the actual meeting.

### **Special Meetings of the Membership.**

A special meeting of the club may be held at any time upon the call of the President or upon the call of the Executive Board (see Article V). Members may petition the President or any member of the Executive Board, in writing, with a request for a special meeting. Based on justification provided by the requesting member, the request will be approved or disapproved in an Executive Board meeting. Notice of the time, place and subject of any special meetings shall be announced to all officers and members in good standing (by mail and/or email and/or on the website no less than seven days prior to the date of the meeting). The Executive Board shall determine the place of such special meeting.

### **Quorum.**

Full and associate members present at the annual or special meeting will constitute a quorum

### **Executive Board Meetings.**

Will be held as circumstances dictate and shall not be open to general membership. Four members of the board shall constitute a quorum for the purposes of transacting business. The affirmative vote of no fewer than three of the members is required for any action or recommendation to prevail.

## **ARTICLE V, Board of Directors (Executive Board)**

The **Executive Board** of this club shall include a President, Vice President, Treasurer, Secretary, and Safety Officer. They shall be elected by a majority vote of the members in good standing present at the annual meeting of the club. Their term of office is one year, and, to provide a period of transition, shall begin on 1 January. Any member is eligible to hold office in the club, but the President and Vice President must be members of ORSA, SASS RO-I and RO-II Certified and authorized to use the Action Pistol range. However, all Executive Board members are encouraged to join ORSA. Officers may be re-elected. Exclusive of the Executive Board, the club shall elect also a Territorial Governor.

- (a) The Executive Board shall have general supervision, control, and direction of the affairs of the Club, its committees and publications; will determine its policies or changes therein; will actively execute its objectives; and supervise the disbursement of its funds.
- (b) The Executive Board may make agreements with other organizations and individuals to carry out the objectives of the club subject to ORSA Bylaws and Action Pistol Club guidelines.
- (c) Resignation of any officer may be accepted by a majority vote of the remaining members of the Executive Board.

- (d) An unanticipated vacancy in the Executive Board shall be filled by Presidential appointment, subject to approval by unanimous vote of the Executive Board. The appointee shall complete the term of the vacated board position.
- (e) Any officer may be removed by a majority vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or recall may be taken unless at least fifteen days' notice, in writing, specifying the reason for proposed recall and the time and place of the special meeting to determine removal shall have been given to the officer in question. At such special meeting, the officer shall be given a full hearing prior to the casting of ballots for removal.

## **ARTICLE VI, Duties and Responsibilities**

**President.** The President is responsible for organizing and overseeing the operation of the Oak Ridge Outlaws. He/she will ensure all tasks necessary to organize a safe, entertaining cowboy shooting experience are accomplished. He/she will ensure the club complies with requirements established by SASS and will maintain SASS affiliation. He/she will normally preside at meetings of the club and the Executive Board and will be a member ex-officio of all regular and special committees and shall perform all other duties as normally pertain to the office. The President will make appointments as required and approved by majority vote of the Executive Board. He/she shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the club by the Action Pistol Club and ORSA. The President shall also serve as an officer of ORSA's Action Pistol Club (APC) and shall ensure club representation at APC meetings including submittals of match reports, funds and receipts for expenses to the APC.

**Vice President.** The Vice President will assist the President in the execution of that in his/her absence and at his/her request. As specified by SASS, this performs duties as match director and range master and maintains operational control of the overall match. This officer typically designs and writes match stages and will supervise and have final approval authority of designs and stages authored by volunteers or appointees. The Vice President may also be appointed to perform other duties assigned by the Executive Board.

**Treasurer.** The Treasurer shall receive and is responsible for all money, bills and financial accounting for the club. At the expiration or termination of his/her term of office, the Treasurer will deliver over to his/her successor all books, money, statements, and other property of the club in his/her charge. In the absence of a successor, such properties will be delivered immediately to the President. The Treasurer will maintain a current list of voting members of the club. He/she will keep a record of participants at each match, specifying their membership in ORSA, SASS, whether they are regular or associate members of the club or visitors. He/she will collect entry fees at matches, maintaining records of all fees collected, and deliver receipts and a match report to the President. At minimum this report shall include the number of participants (with the

number of ORSA members and SASS members identified), funds collected, invoices to be paid and receipts for reimbursement. Together with the President, the Treasurer will develop annual operating and capital budgets. The Treasurer coordinates the purchase of range supplies and capital expenditures with the Action Pistol Club treasurer. The Treasurer shall keep a true and accurate account of all transactions and render a detailed report with vouchers upon request of the Executive Board and an annual financial report to the general membership at the annual meeting (this also is done in cooperation with the Action Pistol Club treasurer). The Treasurer will also assist with club operation and shall perform other duties assigned by the Executive Board.

**Safety Officer.** The Safety Officer's objective is to eliminate personal injury during our matches. While each shooter's first responsibility is for his/her own safe conduct and all shooters are expected to remain alert for unsafe actions, the Safety Officer will help minimize potential hazards to the group as a whole. The Safety Officer performs those duties as specified by SASS and will assist with stage inspections/walk-throughs. This officer will provide pre-match briefings to include local safety rules not already specified in SASS publications.

**Secretary.** The Secretary will schedule and notify the members of the Executive Board of any required meetings and shall notify members at large of special meetings and annual meetings. The Secretary will record the minutes of all meetings of the Executive Board and General membership and maintain records of those meetings. The secretary will coordinate with the Treasurer to maintain a membership roster, contact information and perform other duties typically associated with this position.

**Territorial Governor:** The Territorial Governor shall be the direct informational conduit between the Oak Ridge Outlaws and SASS. He/she is expected to represent and support SASS, its philosophy, and its purpose to club members. The TG must meet current SASS qualifications and is expected to represent and support the Oak Ridge Outlaws' preferences in any SASS agenda votes or discussions.

**Other Positions:** The club may occasionally have requirements for temporary positions or committees. These may be appointed by the President, with majority approval of the Executive Board. These positions may include forum administrator/webmaster, advertising, social coordinator, etc.

## **ARTICLE VII, Matches**

The Oak Ridge Outlaws shall schedule a cowboy action shooting match once a month, usually on the second Saturday. Additional matches may be scheduled during the week prior to the second Saturday or as authorized by the Executive Board. These matches normally consist of

five or six stages and are open to all Cowboy Action Shooters regardless of membership. The Executive Board shall set the fees for voting members and visiting shooters which will be documented in the Rules and Regulations. These rules and regulations will cover unique range rules for the cowboy matches and allow the Executive Board to publicly document policies that may require revision without a vote of the general membership. All matches are preceded by a safety meeting. At the discretion of membership, an annual match may be held, independent of monthly matches.

**I hereby certify that these Bylaws have been adopted by the Oak Ridge Outlaws.**

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**President, ORSA's Oak Ridge Outlaws**

**Date**